



EMBASSY OF THE REPUBLIC OF CYPRUS IN TEHRAN

INFORMATION FOR A SHORT STAY VISA TO ENTER CYPRUS

REQUIREMENTS:

Citizens of the Islamic Republic of Iran **require a visa** to enter and stay in Cyprus as visitors/tourists or business purposes.

An **application form** for a visa to enter Cyprus should be completed, signed and submitted to the Consular Section of the Embassy by the applicant **in person or through an accredited Travel Agency** together with the following documents:

1. Passport of the applicant which should be valid at least six months.
2. Two recent, coloured and not retouched photographs (6x4) of the applicant.
3. Reservation of a Round trip air ticket for Cyprus.
4. Reservation of accommodation in a hotel in Cyprus.
5. Medical Insurance, for the duration of the trip, for individuals born before 1945.
6. Certificate of applicant's employment in English or translated into English, stating also the monthly salary, exact position/profession and starting date, accompanied by a monthly slip of the social security.
7. Recent bank account statement for six months.
8. Copies of applicant's passport including the previous granted visas.
9. Previous passport(s) of the applicant with copies of the second and third pages of passport including the granted visas.
10. Copies of all pages of applicant's Birth Certificate presented along with the original. In case of new Birth Certificates then a copy of the National ID of the children along with the original document must also be submitted.
11. Property owners in Cyprus need to submit also the title of their deed or the contact of sale.
12. Individuals traveling to Cyprus, for business purposes, have to submit as well an invitation from the Cypriot enterprise they are visiting stating the duration, purpose and subject matter of their visit.
13. For the purpose of attending Conferences, and, other stay collective activities, apart from the written confirmation of attendance, in this regard, the full detailed program in English, where applicable, has to be submitted as well.
14. Individuals invited to visit family members/ relatives in Cyprus are waived from the hotel accommodation requirement but they need to submit instead of this: (a) Invitation letter, (b) Copies of Passports, IDs and Birth Certificates of the persons inviting them. Finally, where it applies, (c) An Assumption of Responsibility and/ or Bank Guarantee from the persons who are inviting them.
15. Persons travelling to foreign Embassies in Cyprus, for interviewing, they need to submit, also, in this regard, written proof of their interview, along with all necessary documentation justifying the purpose of their visit to the said third country. Prospective postgraduate students need to submit, also, a copy of their Bachelor's degree, duly translated in English and sealed.

FEES:

The Consular fee for a single entry visa is twenty euro (€ 20.00) and multiple entry visa is sixty (€60.00), and should be paid in cash at the same time when the application is lodged to the Consular Section of the Embassy. An official receipt will be issued by the Consular Section of the Embassy to the applicant. Consular fees paid by the applicant **are not refunded in case of refusal.**

REMARKS:

1. The above-mentioned documents are non exhaustive and more additional documents may be requested according to the case of each individual.
2. The documents in Farsi should be translated into English by a licensed official translator by the Ministry of Justice. Furthermore, official documents issued by the Government departments or other institutions of the Islamic Republic of Iran should be certified by the Ministry of Foreign Affairs of Iran.
3. Applicants are asked to show the original documents when they submit photocopies.
4. The Consular Section reserves the right to invite applicants for a personal interview.
5. Written consent of the father is also required in case of a spouse travelling alone with minors.
6. Applicants should take into consideration that the **process of examining a fully completed application is three (3) working days** and therefore should apply for visa well in advance of their planned trip to Cyprus.
7. Applicants should have in mind that lodging the application along with the above mentioned documents **does not guarantee the issuing of a visa to enter Cyprus**.
8. Applicants should also bear in mind that the Immigration Officers at the ports of entry of Cyprus **have the right to refuse their landing and entrance into the country**.

Embassy of the Republic of Cyprus/Consular Section

Tel: 22 17 99 54 Website: www.mfa.gov.cy/embassytehran

Fax: 22 17 98 59 Email: tehranconsulate@mfa.gov.cy

Working Hours: Sunday and Wednesday, 08:30 a.m. – 11:00 a.m.